

Chastain & Associates *Insurance*

Automobile Dismantlers Program : Supplemental Application

Insured Name:
Location:

Auto Dismantlers --complete application, provide a front and back copy of your parts and or service warranty (bill of sale) and attach picture of:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Front of main building, including parking area 2. Dismantling Building/Yard 3. Warehouse 4. Yard | <ol style="list-style-type: none"> 5. Adjacent structures or occupancies 6. Any other buildings that you will want insured 7. Tow or rollback trucks |
|--|---|

Property Protection:

	Yes	No
Is the entire premises fenced? What is height of fence?		
Is your fence electrified?		
Does anyone live on the premises?		
If so, in which building?		
Do you use guard dogs for protection?		
Do you have armed guards or gun permit? If so, is gun on premises?		
Do you have UL approved Type ABC fire extinguishers?		
Date of last servicing		
Are employees trained in the use of fire extinguishers?		
Are soiled rags stored in UL Listed containers?		
If you have a security alarm or other protection, please describe (burglar alarms, fire alarms, security cameras, etc.):		
Is the security/fire alarm monitored by a central station?		
If so, by whom?		

Mechanical Systems Condition (Electrical, Plumbing, Roof & HVAC)

	Yes	No
Is heat provided for all buildings?		
Is heat gas or electric?		
Date of last upgrade by a licensed contractor		
1.	2.	
3.	4.	
5.	6.	
7.	8.	
Are electrical systems protected by fuses or circuit breakers ?		
Are there any buildings that you built yourself, which may not meet current codes?		

Provide the current value, age and size of all building(s)?		
Are you interested in valuation for materials only?		

Common Hazards/Controls:

	Yes	No
Are flammable liquids stored in UL approved containers?		
Are vehicle fuel tanks drained and removed first in the dismantling process?		
Describe how & where waste fluids and batteries are stored:		
Do you provide a 30-day warranty on parts only for the value of the part(s)?		
How frequently are vehicles crushed?		
Are vehicles crushed by you or by a contracted service?		
Are uncrushed autos stacked more than six high?		
Are parts stored in racks?		
If so, how are the racks supported?		
Are visitors escorted at all times?		
Are customers allowed to remove parts from cars on the yard?		
Are customers allowed to work on their own cars in your yard?		
Do you obtain certificates of insurance from companies that transport your crushed hulks?		
Do you obtain EPA certificates and paper manifests from contractors who haul fluids and other waste?		
Do you have an average of more than 50 tires stored in the yard?		
Where are they stored?		
Do you participate in vehicle racing or demolition events?		
If so, please describe:		

Other Operations:

Please indicate percentage of your total annual revenue for each service: %

Used Parts (including tires)	
Repair	
Parts rebuilding	
Painting	
Tire service or mounting	
Windshield Replacement/Repair	
Upholstery	
Towing for others	
Other Operations - describe	
Total of <u>all</u> operations above	100%

	Yes	No
Do you sell parts for, dismantle, or repair motorcycles, snow mobiles, three or four wheeled all terrain vehicles, motorized bicycles, motorized scooters, trucks, buses, aircraft parts or engines, boats or boat parts, farm implements?		
Is the area used for storage of vehicles under repair secured with fencing and night lighting?		
Are keys to vehicles under repair locked in a secure location nights & weekends?		
Do you repossess, rent or loan automobiles?		
Do you sell tires other than those that you salvage?		
How many cars do you sell per year with Salvage Titles?		
How many cars do you sell per year with Clear Titles?		
Do you provide any towing services to others, including roadside recovery?		
Do you tow for city, county or state agencies, or law enforcement agencies? If so, please provide details:		
If you sub-contract towing services, do you obtain and review Certificates of Insurance?		

Automobile Hazards/ Controls

Are Motor Vehicle Records (MVR) required before a new driver is permitted to drive?		
Are MVRs reviewed by management annually		
Is there a written a policy prohibiting use of company vehicles by employees after hours? If yes, please provide a copy		
Is there a policy that limits the use of personal autos for business purposes? If yes, please provide a copy.		
Are driver files maintained on all authorized drivers?		
Are all scheduled vehicles registered to your business?		
Who repairs owned vehicles?		
If the repairer is your employee is he/she a licensed mechanic?		
Does he/she maintain a log of all repairs for each vehicle?		
If an outside repair shop is used do you obtain and file certificates of insurance?		
What type and number of tow vehicles are operated?		
Are tow trucks equipped with all required DOT equipment and safety (e.g., safety chains and outboard lights)?		
Have tow truck operators been trained? How many operators do you have?		
Is the company vehicle storage area securely fenced?		
Are trucks, fully loaded with parts ever left parked overnight in the yard?		
Do automobile carriers have proper load securing equipment (e.g., tie downs straps, chains/ come alongs)?		
How many dealer plates do you have?		
What are the Dealer Tags used for?		

If applying for insurance for personal passenger vehicles:

	Yes	No
Are there more than 2 vehicles per husband and wife?		
Are there any drivers under age 25?		

If you perform cutting and welding operations:

How often is cutting and welding performed?		
Are cutting and welding areas free of combustibles?		
Are cutting and welding cylinders secured?		
Are cutting and welding oxygen cylinders segregated from fuel cylinders?		

If you perform spray painting operations:

Do you have an approved spray booth?		
How often is it used?		
Do you allow spray painting outside the spray booth or out in the open?		
Are all soiled wiping cloths stored in UL approved containers?		

If you have storage tanks:

Please provide how many tanks and capacity in gallons per tank	Number	Capacity	Age	Impound provided
Used gasoline				
Used motor oil				
Used transmission fluid				
Used radiator fluid				
Other				

	Yes	No
Are all tanks provided secondary containment systems?		
Is smoking prohibited anywhere on your property? If so, where?		
Are there barriers to prevent vehicle collisions with above ground storage tanks?		
Environmental Impairment Liability coverage in place? Current Limit: \$ _____		
Is your fuel dispensing equipment UL approved?		

Comments: